

## Key Decision Details

**Decision Name** HEADQUARTERS AND OTHER  
ACCOMMODATION - PROJECT  
MANAGEMENT

**Date of Decision** 09 June 2005

**Decision maker** Cabinet

**Describe the Decision  
taken**

subject to her prior resignation as an employee of the District Council, approved the retention of Mrs E Wilson in a consultancy capacity in connection with the proposed procurement and development of a new headquarters and other accommodation; acknowledged the specialist nature of this work and on the ground that the engagement of Mrs Wilson would represent the Council's best interests agreed to adopt the single tender option in paragraph 5.3E of the Council's Code of Procurement; and authorised the Chief Executive, after consultation with the Leader of the Council and the Chairman of the Employment Panel, to approve terms to retain Mrs Wilson's services as the Council's Consultant Project Director for the procurement and development of new headquarters and other accommodation .

**What were the reasons  
for taking the Decision?**

To retain a consultant for the headquarters and other accommodation project and progress the Council's move to a new site.

**What alternative  
options were  
considered and  
rejected?**

**Conflict of interest and  
dispensation**

None

**Is the decision a Key  
Decision?**

Yes

**Was the decision included in the Forward Plan** No

**Was the decision subject to the urgency proceedings?** No

**List the background papers to any report considered by the Decision Taker** None.

**Person Making this report**

**Date upon which the Decision will come into force, subject to no call-in** 17 June 2005

**Accompanying Documents** Employment